### F. No. 16015/01/2019-TUFS Government of India Ministry of Textiles

Udyog Bhawan, New Delhi Dated 12<sup>th</sup> June, 2019

#### **OFFICE MEMORANDUM**

Subject: Implementation of the decision of Inter-Ministerial Steering Committee under Amended Technology Upgradation Scheme (ATUFS) for physical verification of machinery procured under previous versions of TUFS (MTUFS, RTUFS) -reg.

The undersigned is directed to refer to the captioned subject and to state that the Inter-Ministerial Steering Committee (IMSC) under Amended Technology Upgradation Fund Scheme (ATUFS) chaired by Hon'ble Minister of Textiles in its meeting held 27<sup>th</sup> February, 2019 has decided to carry out physical inspection of machinery procured under previous versions of TUFS as follows:

- a) Joint Inspection Teams (JIT) in the pattern of ATUFS to be formed to physically verify the machinery procured under 8453 ongoing subsidy accounts pertaining to previous versions of TUFS (MTUS, RTUFS & RRTUFS)
- b) The team may consist one technical officer having textiles background to be drawn from any organisations of the Ministry of Textiles. Possibility of drawing the services of technical officers from other departments/organisations may also be explored so that the inspection could be expedited faster.
- c) Textile Commissioner to develop a detailed action plan & protocol for the proposed inspection to be carried out with intimation to the Ministry. Officers / Officials, against whom any vigilance case is either pending or being contemplated should not be involved in the Joint Inspection Team.
- d) Release of subsidy to the ongoing accounts will be made subject to compliance with the requirements of the proposed joint inspection.
- e) Inspection to be recorded and uploaded in the website of Textile Commissioner within 24 hours of the inspection.
- f) Textile Commissioner should monitor the progress of Joint Inspection in a time bound manner and ensure that utmost fairness is maintained by the inspection team during their visit to the industry.
- 2. A detailed protocol formulated by Textiles Commissioner for the physical inspection is enclosed as in Annexure-I. Details of composition of Joint Inspection Team (JIT) and roles and responsibilities of Banks, Industry, JIT, Regional Offices of Textiles Commissioner and Textiles Commissioner are given in the protocol.
- 3. Inspection of machinery under subsidy accounts for which claims have been submitted by the banks will be carried out first and thereafter FIFO system will be followed for the inspection. A monthly calendar for the inspection facilitating deputation of Technical Officers by other ogranizations of Ministry (Textiles Committee, Central Silk Board etc) will be finalized by Textiles Commissioner and shared with all concerned.
- 4. Technical Officers deputed by other organization of the Ministry will be briefed/ provided training regarding the process of inspection and compilation of visit report by

Textiles Commissioner. The expenses involved in conduct of the physical inspection including TA/DA of the officers will be met from 'Other Administrative Head' under ATUFS, for which authorization for operating the respective budget head will be issued by Ministry in consultation with IFW, for which proposal will be submitted by the Textiles Commissioner.

- 5. Textiles Commissioner will make necessary provision in the i-TUFS software for the conduct of inspection. All lending agencies/banks will upload requisite documents as per the protocol in the i-TUFS and also depute officers as per the inspection calendar from time to time. Upon conclusion of JIT and its recommendation by Regional Office, Textiles Commissioner will approve the claim and send the challan within seven(7) days to the Ministry for release of subsidy.
- 6. Textiles Commissioner to closely monitor the inspection process in a time bound manner and weekly progress report need to be submitted to Ministry.

(Manoj Sinha)

H. Lile.

Deputy Secretary to the Govt. of India

Tel: 23061422

To

- 1. The Textiles Commissioner, Mumbai
- 2. All Banks and Lending Agencies (as per list)
- 3. Industry Associations (as per list)

Protocol on physical inspection of the machinery procured under ongoing subsidy accounts pertaining to previous versions of TUFS (MTUFS, RTUFS AND RRTUFS)

#### 1. Background:

- 1.1 Inter-Ministerial Steering Committee (IMSC) under Amended Technology Upgradation Fund Scheme (ATUFS) chaired by Hon'ble Minister of Textiles in its meeting held on 27<sup>th</sup> February, 2019 had inter alia decided to physically inspect the machinery procured under all ongoing cases of MTUFS, RTUFS and RRTUFS as follows:
  - a) Joint Inspection Teams (JIT) in the pattern of ATUFS to be formed to physically verified the machinery procured under 8453 ongoing subsidy accounts pertaining to previous versions of TUFS (MTUS, RTUFS & RRTUFS)
  - b) Release of subsidy to the ongoing accounts will be made subject to compliance with the requirements of the proposed joint inspection.
  - c) Inspection to be recorded and uploaded in the website of Textile Commissioner within 24 hours of the inspection.
- 2. As per the decision of IMSC, a detailed protocol for the physical inspection is laid down as under:

#### 2.1 Composition of Joint Inspection Team:

- 2.1.1 JIT will be constituted with following composition:
  - Technical Officer having textiles background from other organisations of the Ministry of Textiles i.e. Textiles Committee, Central Silk Board etc. (He will be the Nodal Officer of the JIT)
  - ii. Representative of the concerned bank.
  - iii. Representative of TRAs or Local Industry Association

(Leave of absence shall not be granted to any member and all the members should be present during JIT)

2.2 Methodology of inspection: Inspection of machinery under subsidy accounts for which claims have been received shall be processed on FIFO basis. A monthly calendar for the inspection facilitating deputation of Technical Officers by Organizations under Ministry of Textiles (Textiles Committee, Central Silk Board etc) will be prepared. The calendar and inspection schedule will be shared with banks concerned for deputing officials from their end for the JIT.

#### 2.3 Roles and Responsibilities:

#### 2.3.1 Lending Agencies/Banks:

- 2.3.2 The banks concerned will keep the following documents scheme-wise and unit-wise ready and also upload the copies in iTUFS software for facilitating constitution of JIT.
  - i. Term Loan Sanction letter
  - ii. Actual amount disbursed against the sanctioned term loan amount and datewise disbursal of amount
  - Reporting Formats (such as N1, N2 for MTUFS, R1, R2 for RTUFS and RR1, RR-2 for RRTUFS)
  - iv. ECN Certificate / Eligibility assessment under TUFS by the Nodal Agency in case of accounts pertaining to Co-opted PLIs and TUFS cell of the concerned bank in case of Nodal Bank.
  - v. Calculation Sheet based on actual disbursement

vi. Lending Agency will participate as member of JIT

#### 2.3.3 Joint Inspection Team:

2.3.3.1 Office of Textiles Commissioner based on FIFO system will constitute JIT and coordinate with the members of the team for carrying out the inspection

- a) JIT to carry out inspection of atleast one account in one man day.
- b) JIT will submit certification of the eligibility of the amount of subsidy in the Format-A along with supporting documents as mentioned at para 2.3.2 above to the Office of the Textile Commissioner. The respective Format-A for MTUFS, RTUFS and RRTUFS are enclosed.
- c) The eligibilities of the beneficiaries and the machineries will be ascertained in accordance with the scheme guidelines as applicable to the particular scheme.
- d) The responsibility of the Technical Officer is mainly to ensure the technology aspect of the machinery. Technical Officers will ensure that the machines installed meet the technical specifications and are eligible as per the guidelines of the particular scheme. Therefore, the Technical Officer will conclude about the technical eligibility of the machines.
- e) The machines installed are availed out of the term loan under consideration. Therefore, the identification of the machinery against the term loan availed will be the responsibility of the respective lending agency member of the JIT team. Accordingly, the lending agency member of the JIT will conclude on the availment and identification of machinery against the term loan under consideration. Consequently, the Asset Verification Certificate will be ascertained by the respective lending agency's representative.
- f) The representative of Lending agency will also certify that the account does not fall under the black-out period /leftout category.
- g) The representative of Lending agency will also certify disbursement taken by the units against the account. If any variation is there, it should be clearly indicated.
- h) The representative of Lending agency will also comment on segment declared in the UID and eligibility of the project in Terms of IR and CS.
- IIT to confirm that the machinery purchased on which subsidy under TUFS is being availed, are eligible in accordance to the GR on TUFS
- j) JIT to confirm that the machines are installed and satisfactorily working or otherwise. The JIT will conduct the inspection of the machinery to ensure the same based on the Reporting Formats (such as N1, N2 for MTUFS, R1, R2 for RTUFS and RR1, RR-2 for RRTUFS), Invoices and physical verification
- k) JIT to confirm that the subsidy (IR and CS) claims lodged by the Lending Agencies are correct
- The JIT should clearly render its recommendation or otherwise for release/recovery
  of subsidy as the case may be.
- m) The JIT should certify that the following aspects observed by CAG have been examined and also report whether any such irregularity is observed or otherwise.
  - a) Subsidy has been released to ineligible beneficiaries.
  - b) Cases of ineligible investments were pointed out.
  - c) Excess payment made to beneficiaries.
  - d) Delay in crediting subsidy to beneficiary account.

- e) Retention of undisbursed subsidy by Financial institutions
- n) JIT will record video of the JIT conducted and upload online in i-TUFS. The video should not be less than 2 minutes period and more than 5 minutes period. The JIT will further upload the duly certified Format-A in the i-TUFS software. The video and Format-A, shall be uploaded within 24 hours of inspection. A suitable arrangement will be made in I-TUFS software to facilitate uploading inspection report and the 2-5 minutes video of the inspection by the team.
- o) The Report of the JIT will be final and subsidy will be released based on the physical verification and certification of the JIT in the Format-A. The recommendations of the JIT shall be in the Format-A.
- p) The JIT to submit its report as per the prescribed format along with all supporting documents in iTUFS software within 24 hours of completion of the inspection.

#### 2.3.4 Office of the Textile Commissioner:

- a) Office of the Textiles Commissioner to facilitate necessary provision in the iTUFS software for the inspection
- b) Technical Officers deputed by Textiles Committee and CSB will be briefed/ provided orientation /training regarding the process of inspection and compilation of visit report by the Office of the Textile Commissioner.
- c) The Office of the Textile Commissioner will check that all the documents as per the protocol have been signed by the JIT and are enclosed with the report. The office of the Textile Commissioner will also check whether JIT report has been duly recommended by the JIT before sending it to MoT for further action. Textiles Commissioner shall accord approval for eligible subsidy within seven (7) days from receipt of report from the Joint Inspection Team (which is final) and forward to MoT for release of subsidy.
- d) While processing the claims at the office of the Textile Commissioner the following documents shall be called for from the respective lending agencies and checked before claim is submitted to Ministry for release of subsidy.
  - i. Utilization Certificate (GFR12-C)
  - ii. Certificate of Acceptance of the Sanction order of MoT
  - iii. Certificate that banks is not involved in corrupt practices/unfair means
  - iv. Claim Correctness Certificate (modified)
  - v. Pre-receipt from the Nodal Bank
  - vi. Assets Verification Report
  - vii. No Multiple Finance Certificate
  - viii. Undertaking that PFMS procedure shall be followed

#### 2.3.5 Ministry of Textiles:

The Ministry of Textiles upon receipt of the approval of Textiles Commissioner will seek concurrence of IFW and release the subsidy to the lending agencies concerned.

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# FORMAT - A for MTUFS cases

# FORMAT OF JOINT INSPECTION TEAM (JIT) REPORT FOR VERIFICATION OF THE MACHINERY PROCURED UNDER ONGOING SUBSIDY ACCOUNTS PERTAINING TO MTUFS

#### A. CASE DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	JURISDICTION OF REGIONAL OFFICE		
2.	TUFS REFERENCE NUMBER		
3.	NAME OF THE UNIT	40.24	
4.	ADDRESS OF THE UNIT		
5.	DATE OF JIT INSPECTION		
6.	NUMBER OF DAYS TAKEN FOR JIT INSPECTION		
7.	DATE OF JIT FORMAT-A UPLOADED		
8.	INSPECTION DONE BY		
9.	WHETHER ALL JIT MEMBERS WERE PRESENT DURING THE INSPECTION		
10.	WHETHER ALL DOCUMENTS CERTIFIED BY JIT		

#### B. ACCOUNT PROFILE

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	TERM LOAN ACCOUNT NUMBER		
2.	PAN NUMBER		
3.	REGISTRATION OF THE UNIT WITH AUTHORITY		
4.	WHETHER SSI/MSME/NON-MSME	***	

### C. TERM LOAN DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	DATE OF TERM LOAN SANCTION		
2.	TOTAL PROJECT COST		
3.	AMOUNT OF TERM LOAN DISBURSED		
4.	AMOUNT OF TERM LOAN SANCTIONED (In Rupees)		
5.	THE REPAYMENT PERIOD		

# D. SUBSIDY DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	BASIC COST OF MACHINERY ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
2.	BASIC COST OF ELIGIBLE ACCESSORIES/ ATTACHMENTS/ SPARES ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
3.	TERM LOAN AMOUNT ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
4.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 10% CAPITAL SUBSIDY FOR PROCESSING / GARMENTING /TECHNICAL TEXTILES SEGMENTS /		
5.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 5% IR OR 25% CAPITAL SUBSIDY FOR HANDLOOM AND SILK SECTOR		

# E. INVOICE/BILL OF ENTRY DETAILS, MODE OF PAYMENT DETAILS AND BASIC MACHINE COST CALCULATION

		BASIC MAG	CHINE CO	ST CAL	CULATION		INV	OICE/BILL OF	ENTRY DETAILS			MODE	OF PAYMENT	DETAILS#	
SR. NO.	NAME OF THE MACHINE	BASIC COST (As per invoice for indigenous/ Actual payment in case of imported) (In Rs.)	BILL OF ENTRY VALUE (Conver sion Rate)	BILL OF ENT RY VAL UE (In Rs.)	ELIGIBLE BASIC COST FOR SUBSIDY CALCULA TION (In Rs.)	INVOICE NO. & DATE (Commer cial Invoice)	BILL OF ENTRY NUMBER & DATE	WHETHER BILL OF ENTRY NUMBER & DATE HAS BEEN CHECKED WITH ICEGATE	WHETHER MACHINE PURCHASED AFTER THE DATE OF TERM LOAN SANCTION	WHETHER INVOICE INCLUDES ONLY MACHINE COST WITH STANADARD ACCESSORIE S	MODE OF PAYMEN T	DATE	AMOUNT IN FOREIGN CURRENCY	CONVERSI ON RATE	AMOUNT IN INDIAN RUPEES
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Whether advance payment paid prior to sanction of the term loan is upto the margin money	
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### F. INTEREST REIMBURSMENT (IR) CALCULATION, RELEASE AND SHORT/EXCESS RELEASE CALCULATION

IN RS.)

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SR.		RSEMNETS F LOAN	REPA	YMENTS OF LOAN	PRINCIPAL OUTSTANDI	ELIGIBLE TERM	THE BA	DAYS FOR LANCE U	TILISED	INTEREST REIMBUR	QUARTER	QUARTER TOTAL IR	ACTUAL SUBSIDY	SHORT/ EXCESS	REMARKS
NO.	DATE	AMOUNT	DATE	AMOUNT	NG NG	LOAN AMOUNT	FROM DATE	TO DATE	NO. OF DAYS	SMENT AMOUNT	QUARTER	AMOUNT	RELEASED	RELEASED	10000000
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# G. CAPITAL SUBSIDY CALCULATION

SR. NO.	SEGMENT	ELIGIBLE BASIC COST OF SPECIFIED MACHINERY	CAPITAL SUBSIDY RATE	ELIGIBLE CAPITAL SUBSIDY	OF CAPITAL SUBSIDY RELEASE	SUBSIDY TO BE RELEASED
1.	PROCESSING		10%			
2.	GARMENTING		10%			
3.	TECHNICAL TEXTILES		10%			
4.	HANDLOOM		25%			
5.	SSI/MSME		15%			

### H. JIT SHOULD CONCLUDE ON FOLLOWING POINTS

Sr. No.	Items
1.	Whether the machinery purchased on which subsidy under TUFS is being availed, are eligible in accordance to the GR on TUFS.  YES/NO:
2.	Whether the machines are installed and satisfactorily working or otherwise.  YES/NO:
3.	Whether the machines installed meet the technical specifications.  YES/NO:
4.	Whether machines installed are identified and availed out of the term loan under consideration.  YES/NO:
5.	Whether the account under consideration falls under black out period or left out category.  YES/NO:
6.	Whether the subsidy (IR and CS) claims lodged by the Lending Agencies is correct?  YES/NO:
7.	Recommendation of the JIT for release of subsidy or otherwise:  Comments:

Sr. No.	Items
7.	Whether the following aspects observed by CAG have been examined and also report whether any such irregularity is observed or otherwise.
	<ol> <li>Subsidy released to ineligible beneficiaries.</li> <li>Cases of ineligible investments.</li> <li>Excess payment made to beneficiaries.</li> <li>Delay in crediting subsidy to beneficiary account.</li> <li>Retention of undisbursed subsidy by Financial institutions</li> </ol>
	YES/NO:
	Comments:

### CERTIFICATE

This is to certify that physical verification of the machinery installed at the unit has been carried out and found correct as per the documents listed in protocol and collected by JIT. It is also certified that the assets have been identified and verified by the representative of the lending agency and technology aspect of the machinery have been checked by the Technical Officer and has been found in order as per the relevant GR on TUFS.

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**Technical Officer** 

Representative of Bank

Representative of TRA or Local Industry Association

# FORMAT - A for RTUFS cases

# FORMAT OF JOINT INSPECTION TEAM (JIT) REPORT FOR VERIFICATION OF THE MACHINERY PROCURED UNDER ONGOING SUBSIDY ACCOUNTS PERTAINING TO RTUFS

#### A. CASE DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	JURISDICTION OF REGIONAL OFFICE		
2.	TUFS REFERENCE NUMBER		
3.	UID NUMBER AND DATE		
4.	NAME OF THE UNIT		
5.	ADDRESS OF THE UNIT		
6.	DATE OF JIT INSPECTION		
7.	NUMBER OF DAYS TAKEN FOR JIT INSPECTION		
8.	DATE OF JIT FORMAT-A UPLOADED		
9.	INSPECTION DONE BY		
10.	WHETHER ALL JIT MEMBERS WERE PRESENT DURING THE INSPECTION		
11.	WHETHER ALL DOCUMENTS CERTIFIED BY JIT		

#### B. ACCOUNT PROFILE

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	TERM LOAN ACCOUNT NUMBER		
2.	PAN NUMBER		
3.	REGISTRATION OF THE UNIT WITH AUTHORITY		
4.	WHETHER SSI/MSME/NON-MSME		

### C. TERM LOAN DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	DATE OF TERM LOAN SANCTION		
2.	TOTAL PROJECT COST		
3.	AMOUNT OF TERM LOAN DISBURSED		
4.	WHETHER TERM LOAN DATE AND AMOUNT SANCTIONED IS MATCHING WITH THE UID APPLICATION		
5.	AMOUNT OF TERM LOAN SANCTIONED (In Rupees)		
6.	THE REPAYMENT PERIOD		

# D. SUBSIDY DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	BASIC COST OF MACHINERY ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
2.	BASIC COST OF ELIGIBLE ACCESSORIES/ ATTACHMENTS/ SPARES ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
3.	TERM LOAN AMOUNT ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
4.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 10% CAPITAL SUBSIDY FOR PROCESSING / GARMENTING / TECHNICAL TEXTILES SEGMENTS / BRAND NEW SHUTTLELESS LOOMS		
5.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 5% IR OR 25% CAPITAL SUBSIDY FOR HANDLOOM AND SILK SECTOR		

### E. INVOICE/BILL OF ENTRY DETAILS, MODE OF PAYMENT DETAILS AND BASIC MACHINE COST CALCULATION

		BASIC MAG	CHINE CO	ST CAL	CULATION		INV	OICE/BILL OF	ENTRY DETAILS			MODE	OF PAYMENT	DETAILS#	Same
SR. NO.	NAME OF THE MACHINE	BASIC COST (As per invoice for indigenous/ Actual payment in case of imported) (In Rs.)	BILL OF ENTRY VALUE (Conver sion Rate)	BILL OF ENT RY VAL UE (In Rs.)	ELIGIBLE BASIC COST FOR SUBSIDY CALCULA TION (In Rs.)	INVOICE NO. & DATE (Commer cial Invoice)	BILL OF ENTRY NUMBER & DATE	WHETHER BILL OF ENTRY NUMBER & DATE HAS BEEN CHECKED WITH ICEGATE	WHETHER MACHINE PURCHASED AFTER THE DATE OF TERM LOAN SANCTION	WHETHER INVOICE INCLUDES ONLY MACHINE COST WITH STANADARD ACCESSORIE S	MODE OF PAYMEN T	DATE	AMOUNT IN FOREIGN CURRENCY	CONVERSI ON RATE	AMOUNT IN INDIAN RUPEES
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Whether advance payment paid prior to sanction of the term loan is upto the margin money

# F. INTEREST REIMBURSMENT (IR) CALCULATION, RELEASE AND SHORT/EXCESS RELEASE CALCULATION

(IN RS.)

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SR.		RSEMNETS LOAN	REPAY	YMENTS OF LOAN	PRINCIPAL OUTSTANDI	ELIGIBLE TERM		DAYS FOR LANCE U		INTEREST REIMBUR	QUARTER	QUARTER TOTAL IR	ACTUAL SUBSIDY	SHORT/ EXCESS	REMARK
NO.	DATE	AMOUNT	DATE	AMOUNT	NG	LOAN AMOUNT	FROM DATE	TO DATE	NO. OF DAYS	SMENT AMOUNT	QUARTER	AMOUNT	RELEASED	RELEASED	REMARKS
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			T	otal				(							

### G. CAPITAL SUBSIDY CALCULATION

SR. NO.	SEGMENT	ELIGIBLE BASIC COST OF SPECIFIED MACHINERY	CAPITAL SUBSIDY RATE	ELIGIBLE CAPITAL SUBSIDY	STATUS OF CAPITAL SUBSIDY RELEASE	SUBSIDY TO BE RELEASED
1.	PROCESSING		10%			
2.	GARMENTING		10%			
3.	TECHNICAL TEXTILES		10%			
4.	BRAND NEW SHUTTLELESS LOOMS		10%			
5.	HANDLOOM		25%			
6.	SILK		25%			
7.	SSI/MSME		15%			

# H. JIT SHOULD CONCLUDE ON FOLLOWING POINTS

Sr. No.	Items
1.	Disbursement taken by the units against the account. If any variation from the information given in the UID is there, it should be clearly indicated.  Comments:
2.	Comment on segment declared in the UID and eligibility of the project in Terms of IR and CS.  Comments:
3.	Whether the machinery purchased on which subsidy under TUFS is being availed, are eligible in accordance to the GR on TUFS.  YES/NO:
4.	Whether the machines are installed and satisfactorily working or otherwise.  YES/NO:
5.	Whether the machines installed meet the technical specifications.  YES/NO:
6.	Whether machines installed are identified and availed out of the term loan under consideration.  YES/NO:

6.	Whether the account under consideration falls under black out period or left out category.  YES/NO:					
7.	Whether the subsidy (IR and CS) claims lodged by the Lending Agencies is correct? <b>YES/NO</b> :					
8.	Recommendation of the JIT for release of subsidy or otherwise:  Comments:					
9.	Whether the following aspects observed by CAG have been examined and also report whether any such irregularity is observed or otherwise.					
	<ul> <li>i. Subsidy released to ineligible beneficiaries.</li> <li>ii. Cases of ineligible investments.</li> <li>iii. Excess payment made to beneficiaries.</li> <li>iv. Delay in crediting subsidy to beneficiary account.</li> <li>v. Retention of undisbursed subsidy by Financial institutions</li> </ul>					
	YES/NO:					
	Comments:					

### CERTIFICATE

This is to certify that physical verification of the machinery installed at the unit has been carried out and found correct as per the documents listed in protocol and collected by JIT. It is also certified that the assets have been identified and verified by the representative of the lending agency and technology aspect of the machinery have been checked by the Technical Officer and has been found in order as per the relevant GR on TUFS.

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	Technical Officer		Representative of Bank		Representative of TRA of	r

**Local Industry Association** 

# FORMAT - A for RRTUFS cases

# FORMAT OF JOINT INSPECTION TEAM (JIT) REPORT FOR VERIFICATION OF THE MACHINERY PROCURED UNDER ONGOING SUBSIDY ACCOUNTS PERTAINING TO RRTUFS

#### A. CASE DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	JURISDICTION OF REGIONAL OFFICE		
2.	TUFS REFERENCE NUMBER		
3.	UID NUMBER AND DATE		
4.	NAME OF THE UNIT		
5.	ADDRESS OF THE UNIT		
6.	DATE OF JIT INSPECTION		
7.	NUMBER OF DAYS TAKEN FOR JIT INSPECTION		
8.	DATE OF JIT FORMAT-A UPLOADED		
9.	INSPECTION DONE BY		
10.	WHETHER ALL JIT MEMBERS WERE PRESENT DURING THE INSPECTION		
11.	WHETHER ALL DOCUMENTS CERTIFIED BY JIT		

#### B. ACCOUNT PROFILE

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	TERM LOAN ACCOUNT NUMBER		
2.	PAN NUMBER		
3.	REGISTRATION OF THE UNIT WITH AUTHORITY		
4.	WHETHER SSI/MSME/NON-MSME		

### C. TERM LOAN DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	DATE OF TERM LOAN SANCTION		
2.	TOTAL PROJECT COST		
3.	AMOUNT OF TERM LOAN DISBURSED		
4.	WHETHER TERM LOAN DATE AND AMOUNT SANCTIONED IS MATCHING WITH THE UID APPLICATION		
5.	AMOUNT OF TERM LOAN SANCTIONED (In Rupees)		
6.	THE REPAYMENT PERIOD		

### D. SUBSIDY DETAILS

SR. NO.	ITEMS	PARTICULARS	REMARKS
1.	BASIC COST OF MACHINERY ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
2.	BASIC COST OF ELIGIBLE ACCESSORIES/ ATTACHMENTS/ SPARES ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
3.	TERM LOAN AMOUNT ELIGIBLE FOR BENEFITS OF INTEREST REIMBURSMENT		
4.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 10% CAPITAL SUBSIDY FOR PROCESSING / GARMENTING / TECHNICAL TEXTILES SEGMENTS /		
5.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 6% IR AND 15% CAPITAL SUBSIDY FOR BRAND NEW SHUTTLELESS LOOMS		
6.	BASIC COST OF SPECIFIED MACHINERY ELIGIBLE FOR BENEFITS OF 5% IR OR 30% CAPITAL SUBSIDY FOR HANDLOOM AND SILK SECTOR		

# E. INVOICE/BILL OF ENTRY DETAILS, MODE OF PAYMENT DETAILS AND BASIC MACHINE COST CALCULATION

	NAME OF THE MACHINE	BASIC MACHINE COST CALCULATION				INVOICE/BILL OF ENTRY DETAILS						MODE OF PAYMENT DETAILS #				
SR. NO.		BASIC COST (As per invoice for indigenous/ Actual payment in case of imported) (In Rs.)	BILL OF ENTRY VALUE (Conver sion Rate)	BILL OF ENT RY VAL UE (In Rs.)	ELIGIBLE BASIC COST FOR SUBSIDY CALCULA TION (In Rs.)	INVOICE NO. & DATE (Commer cial Invoice)	BILL OF ENTRY NUMBER & DATE	WHETHER BILL OF ENTRY NUMBER & DATE HAS BEEN CHECKED WITH ICEGATE	WHETHER MACHINE PURCHASED AFTER THE DATE OF TERM LOAN SANCTION	WHETHER INVOICE INCLUDES ONLY MACHINE COST WITH STANADARD ACCESSORIE S	MODE OF PAYMEN T	DATE	AMOUNT IN FOREIGN CURRENCY	CONVERSI ON RATE	AMOUNT IN INDIAN RUPEES	
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Whether advance payment paid prior to sanction of the term loan is upto the margin mone	у

# F. INTEREST REIMBURSMENT (IR) CALCULATION, RELEASE AND SHORT/EXCESS RELEASE CALCULATION

(IN RS.)

SR. NO.	DISBURSEMNETS OF LOAN		REPAYMENTS OF LOAN		PRINCIPAL	ELIGIBLE	NO. OF DAYS FOR WHICH THE BALANCE UTILISED			INTEREST		QUARTER	ACTUAL	SHORT/	
	DATE	AMOUNT	DATE		OUTSTANDI NG	TERM LOAN AMOUNT	FROM DATE	TO DATE	NO. OF DAYS	REIMBUR SMENT AMOUNT	QUARTER	TOTAL IR AMOUNT	SUBSIDY RELEASED	EXCESS RELEASED	REMARKS
							DALL	DIXLE	DATE						
-															
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			-												-
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			T	otal											

### G. CAPITAL SUBSIDY CALCULATION

SR. NO.	SEGMENT	ELIGIBLE BASIC COST OF SPECIFIED MACHINERY	CAPITAL SUBSIDY RATE	ELIGIBLE CAPITAL SUBSIDY	STATUS OF CAPITAL SUBSIDY RELEASE	SUBSIDY TO BE RELEASED
1.	PROCESSING		10%			
2.	GARMENTING		10%			
3.	TECHNICAL TEXTILES		10%			
4.	BRAND NEW SHUTTLELESS LOOMS		15%			
5.	HANDLOOM		30%			
6.	SILK		30%			
7.	SSI/MSME		30%			

# H. JIT SHOULD CONCLUDE ON FOLLOWING POINTS

Sr. No.	Items
1.	Disbursement taken by the units against the account. If any variation from the information given in the UID is there, it should be clearly indicated.  Comments:
2.	Comment on segment declared in the UID and eligibility of the project in Terms of IR and CS.  Comments:
3.	Whether the machinery purchased on which subsidy under TUFS is being availed, are eligible in accordance to the GR on TUFS.  YES/NO:
4.	Whether the machines are installed and satisfactorily working or otherwise.  YES/NO:
5.	Whether the machines installed meet the technical specifications.  YES/NO:
6.	Whether machines installed are identified and availed out of the term loan under consideration.  YES/NO:

6.	Whether the account under consideration falls under black out period or left out category.  YES/NO:					
7.	Whether the subsidy (IR and CS) claims lodged by the Lending Agencies is correct? <b>YES/NO</b> :					
8.	Recommendation of the JIT for release of subsidy or otherwise:  Comments:					
9.	Whether the following aspects observed by CAG have been examined and also report whether any such irregularity is observed or otherwise.					
	<ul> <li>i. Subsidy released to ineligible beneficiaries.</li> <li>ii. Cases of ineligible investments.</li> <li>iii. Excess payment made to beneficiaries.</li> <li>iv. Delay in crediting subsidy to beneficiary account.</li> <li>v. Retention of undisbursed subsidy by Financial institutions</li> <li>YES/NO:</li> </ul>					
	Comments:					

#### CERTIFICATE

This is to certify that physical verification of the machinery installed at the unit has been carried out and found correct as per the documents listed in protocol and collected by JIT. It is also certified that the assets have been identified and verified by the representative of the lending agency and technology aspect of the machinery have been checked by the Technical Officer and has been found in order as per the relevant GR on TUFS.

Technical Officer Representative of Bank Representative of TRA or Local Industry Association