

OFFICE MEMORANDUM

Sub.: Receipt of Applications under Right to Information Act- 2005

In super session of Ministry's earlier OM number 42011/20/2005- O&M dated 4th May, 2006, the undersigned is directed to inform that to avoid harassment to the citizens at application stage the Ministry of Personnel, Public Grievances and Pensions has suggested that a single window facility should be provided for accepting the applications and the fees under RTI Act. The facility should be available out side the security pass system preferably at the Reception Counter or Information Facilitation Counter.

2. In view of above suggestion, henceforth the applications alongwith the application fee under Right to Information Act will be received at the Information and Facilitation Counter of Ministry of Textiles housed at the following address:-

INFORMATION AND FACILITATION COUNTER
MINISTRY OF TEXTILES
BASEMENT
GATE NUMBER NINETEEN (NEAR ATM (CORPORATION BANK)
UDYOG BHAWAN,
NEW DELHI-110011.

3. Application and application fee received at the counter will be forwarded to the concerned CPIOs under intimation to the applicant.



(Mukta Nidhi Samnotra)

Director

Phone: 23063310

To

1. Shri G. K. Sharma, Assistant/Incharge IFC, Ministry of Textile
2. U.S. (C&G) for information
3. Sr. Technical Director, NIC with the request to amend the location stated above on website of the Ministry at the appropriate place under Right to Information Act-2005.

Copy to: Heads of all Attached/Subordinate Offices, PSUs, Statutory and Autonomous bodies