

Project Completion ReportNotes:-

1. 3 copies of the Project Completion Report (PCR) should be sent within one month of the completion or termination of the project.
2. The PCR should be in bound form.
3. Cover Page should include the title of the project, file number, names and addresses of the investigators.

1. Title of the projects:
2. Principal Investigator(s) and Co-investigator(s):
3. Implementing Research agency and other collaborating Institution(s):
4. Name & address of the unit (beneficiary):
5. Date of commencement:
6. Planned date of completion:
7. Actual date of completion:
8. Objectives as stated in the project proposal:
9. Deviation made from original objectives if any, while implementing the project and reasons thereof:
10. Experimental work giving full details of experimental set up, methods, adopted, data collected supported by necessary table, charts, diagrams & photographs:
11. Detailed analysis of results indicating contributions made towards increasing the state of knowledge in the subject:
12. Conclusions summarising the achievements and indication of scope for future work:
13. S&T benefits accrued:

i. List of Research publications

Sr No	Authors	Title of paper	Name of Journal	Volume	Pages	Year

ii. Patents taken, if any

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14. Financial Position:

No.	Financial Position / Budget Head	Funds sanctioned by this Office	Funds contributed by the unit	Expenditure	% of Total cost
I					
II					
III					
IV					
V					
VI					
VII					
	Total				100%

15. Procurement /Usage of Equipment

a)

Sr No	Name of Equipment	Make /Model	Cost(FE/ Rs)	Date of Installation	Utilisation Rate (%)	Remarks regarding maintenance/ breakdown

b) Plans for utilizing the equipment facilities in future

Name and Signature with Date

a. _____
(Authorized signatory of Research agency)

b. _____
(Principal Investigator)

c. _____
(Authorized signatory from the unit)

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