CHAPTER II

FUNCTIONS & ORGANISATIONAL SET-UP

The Ministry of Textiles is responsible for policy formulation, planning, development, export promotion and trade regulation of the Textile Industry. This includes all natural and manmade cellulosic fibres that go into the making of textiles, clothing and handicrafts. However, it does not deal with non-cellulosic synthetic fibres and filament yarns, such as nylon, polyster acryl and polypropylene. The Ministry has developed its website www.texmin.nic.in.

The developmental activities of the Ministry are oriented towards making adequate quantities of raw material available to all sectors of the textile industry and augmenting the production of fabrics at reasonable prices from the organized and decentralized sectors of the industry. Towards this objective the Ministry lays down guidelines for a planned and harmonious growth of various sectors of the industry, and special emphasis is given to the development the handloom sector in view of its large employment potential.

The principal functional areas of the Ministry cover the following:-
- Textile Policy & Coordination
- Man-made Fiber/Filament Yarn Industry
- Cotton Textile Industry
- Jute Industry
- Silk and Silk Textile Industry
- Wool & Woolen Industry
- Decentralised Powerloom Sector
- Export Promotion
- Planning & Economic Analysis
- Integrated Finance Matters
- Information Technology.

ATTACHED OFFICES

(I) Office of the Development Commissioner for Handlooms

This Office is headed by the Development Commissioner for Handlooms. It administers various schemes for the promotion and development of the handloom sector and has been providing assistance to research and development activities.
handloom weavers in a variety of ways. Its subordinate offices include Weavers’ Service Centres (WSCs), Indian Institutes of Handloom Technology (IIHT) and the Enforcement Machinery for Implementation of Handloom (Reservation of Articles for Production) Act., 1985.

(ii) Office of the Development Commissioner for Handicrafts
This office is headed by the Development Commissioner for Handicrafts, which functions for promotion & export of handicrafts and also supplements the efforts of State Government by implementing various developmental schemes at Central level for the Handicraft sector. It has six regional offices at Mumbai, Kolkata, Lucknow, Chennai, Guwahati and New Delhi.

SUBORDINATE OFFICES
(i) Office of the Textile Commissioner
The office of the Textile Commissioner has its headquarters at Mumbai with 8 regional offices throughout the country. The office is headed by the Textile Commissioner. The Textile Commissioner acts as the principal technical advisor to the Ministry. This office is entrusted with the responsibility of implementation of various regulatory orders. Through a network of regional offices, the Textile Commissioner carries out techno-economic surveys and advises the Government about the general economic health of the textile industry. The developmental activities of the Office of the Textile Commissioner centre around planning the growth and overall development of the textile sector. Fourteen Powerloom Service Centres (PSCs) are functioning under the administrative control of the Textile Commissioner who also supervises the work of Powerloom Service Centres (PSCs) receiving grants but managed by the Textile Research Associations like Bombay Textile Research Association (BTRA), Ahmedabad Textile Research Association (ATIRA), South India Textile Research Association (SiTRA) & Synthetic & Art Silk Mills Research Association (SASMIRA) and the State Government Agencies. This office monitors various development and promotional schemes including Technology Up-gradation Fund Scheme (TUFS) for modernization of the textile and jute industry.

(ii) Office of the Jute Commissioner
This office is headed by the Jute Commissioner. Located at Kolkata, this office is entrusted with the responsibility of implementing the policies of the Government in jute sector. Just as the Textile Commissioner acts as the principal technical adviser to the Ministry on textile industry, the Jute Commissioner gives technical advice to the Ministry on all matters relating to the jute industry including the jute machinery industry.

ADVISORY BOARDS
(i) Development Council for Textile Industry
The Development Council for Textile Industry is an advisory body setup under section-6 of Industries (Development &
Regulation) Act, 1951 to consider and make recommendations to government on matters concerning the Scheduled Textile Industry including recommendations on measures necessary for technological upgradation; capacity utilization; availability of raw material; training or retraining of persons engaged or proposed to be engaged in the industry; enhanced scientific and technical research; standardization of products; and the collection of statistics from such industry for development of a database for economic planning. The Development Council is in the process of being reconstituted.

(ii) All India Handicrafts Board
The All India Handicrafts Board is an advisory body under the Chairmanship of Minister of Textiles with the Development Commissioner (Handicrafts) as Member-Secretary, to advise the Government on matters pertaining to the development of the Handicrafts sector. The Board was reconstituted for a period of two years w.e.f. 17.3.2003.

(iii) All India Powerloom Board
The All India Powerloom Board is an advisory body under the chairmanship of the Minister of Textiles with the Textile Commissioner as the Member-Secretary. It has representatives of the Central and State Governments, powerloom federations/associations of the decentralised powerloom sector as its members. The functions of the Board include advising the Government on matters concerning growth and development of the decentralized powerloom sector. The Board was reconstituted vide resolution dated 18.02.2003. It has 30 members.

(iv) All India Handloom Board
The Board is an advisory body under the chairmanship of Minister of Textiles with the Development Commissioner (Handlooms) as the Member-Secretary, to advise the Government on various aspects of development of the handloom sector. The Board was reconstituted on 17.2.2004 for a period two years.

(v) Cotton Advisory Board
The Cotton Advisory Board headed by the Textile Commissioner is a representative body of the Central and State Government agencies, growers, industry and the trade. It advises the Government generally on matters pertaining to production, consumption and marketing of cotton and also provides a forum for liaison among the cotton textile mill industry, the cotton growers, the cotton trade and the Government. The Board was reconstituted on 6th February, 2004 for two years. It has 56 members.

(vi) Jute Advisory Board
The Jute Advisory Board headed by the Jute Commissioner advises the Government generally on matters pertaining to jute falling within the purview of Jute & Jute Textiles Control Order-2002 including production estimates of jute and mesta. The Board was re-constituted on 31st May, 2002. It has 20 members.

(vii) Coordination Council of Textile Research Associations
In order to coordinate the activities of all
the Textile Research Associations (TRAs) in the textile sector with a view to promoting linkages to the development of the textile industry and for achievement of national priorities, a Coordination Council for the Textile Research Associations under the chairmanship of Secretary (Textiles) has been constituted. The functions of the Council are to assess the on-going programmes of the research associations; identify programmes of priorities keeping in view the overall needs of the industry including decentralized sector; ensure appropriate coordination amongst different research associations; conduct periodical evaluation of the work carried out in the cooperative research; consider systemising research programmes and funding arrangements so that funding is related more closely to programmes conforming to plan priorities; and consider all other matters connected with the effective functioning of these Research Associations.

AUTONOMOUS BODIES

(i) Central Wool Development Board
The Board was constituted in the year 1987 by the Ministry of Textiles with a view to promoting the growth and overall development of the wool and woolen industry. The Board administers various projects and programmes through the State Government Organisations and the Non Government Organisations (NGOs). The Board has its headquarters at Jodhpur. The Board was re-constituted on 29th February, 2004 for a period of two years under the chairmanship of Shri Kayamddin Kotwa, a non-official. The Board has 29 members.

(ii) National Institute of Fashion Technology
The National Institute of Fashion Technology (NIFT) was registered as an autonomous Society in 1986. It is a Government funded institution under the Ministry of Textiles with Secretary (Textiles) as Chairman of the Board of Governors (BOG). Besides the Chairman, there are 17 members on the Board of NIFT, including the Director General, NIFT who is the Chief Executive Officer of the organization. The present Board of NIFT was constituted on 18.1.2002 for a term of three years. NIFT was established in collaboration with the Fashion Institute of Technology (FIT), New York. The genesis of NIFT was in the idea of an apex institution to cater to the growing needs of India’s evolving fashion industry. Over the years, NIFT has emerged as the premier training institute in India nurturing and creating a generation of professionals in different areas of fashion technology, meeting the Human Resource requirements of this vital industry. Its high level of interaction and collaboration with the leading fashion institutions of the world has enhanced the stature of and the scope for the fashion industry in India to meet the challenges of the industrial competitiveness on a global basis. Since July, 1995 NIFT has set up under its umbrella six other centres at Bangalore, Kolkata, Chennai, Gandhinagar, Hyderabad and Mumbai. Each centre is
headed by a Director, who is assisted by a Registrar and a nucleus staff. The Director General is responsible for the overall coordination and monitoring of the activities of these Centres. The Centres are under the common management of BOG. The State Level Management Committee (SLMC) of each Centre, consisting of representatives from the Government, Industry and having the Chief Secretary as its Chairman, acts as a link between the Industry, NIFT and Central Government. The Registrar of the Center is the designated Member-Secretary of the SLMC.

(iii) National Centre for Jute Diversification

The National Centre for Jute Diversification (NCJD) was registered in January, 1992 under the Societies Registration Act, 1860 and established in June, 1994 under the chairmanship of Secretary (Textiles) in order to give focused attention to the diversification efforts in the jute sector. NCJD is required to consolidate R&D results of various institutes in jute and textiles and transmit these to the entrepreneurs for commercial products. It coordinates with various agencies and helps the entrepreneurs in arranging technical, financial and infrastructural support to encourage them to take up production and marketing of jute diversified products. The Council of Governors of NCJD has been reconstituted with effect from 24th September, 2002 for a period of two years. It consists of 25 members, drawn from various sectors like Jute Entrepreneurs, Banking, International Institutions and the Government.

STATUTORY BODIES

(i) Jute Manufactures Development Council

The Jute Manufactures Development Council (JMDC) was constituted as a statutory body under the chairmanship of Secretary (Textiles) with effect from 1.5.84 with the objective of increasing efficiency and productivity in the jute industry, the financing of activity for such development and for matters connected therewith. JMDC has been delegated all functions relating to export promotion in jute sector and to perform other such activities on the domestic market of Jute Sector as are performed by a commodity board. The activities of the council are funded from the grants made available by the Central Government from the proceeds of cess on the production of jute levied under the Jute Manufactures Cess (Amendment) Act 2002. The council has been re-constituted w.e.f. 27th February, 2004 for a period of two years. It consists of 32 members.

(ii) Central Silk Board

The Central Silk Board was constituted by an Act of Parliament (LXI of 1948) with the objective of promoting the growth and development of sericulture in the country. The programmes for development of the sericulture and silk textile industry are primarily formulated and implemented by the State Sericulture/Textile Departments. However, the Central Silk Board supplements the efforts of the states by
providing necessary support for research and development and extension of training through its countrywide network of centres. Besides, the Central Silk Board organises production and supply of quality silkworm seeds, mulberry cuttings etc. and also undertakes directly as well as jointly with the State Sericulture Departments, the implementation of various sericulture projects.

(iii) Textiles Committee
The Textiles Committee, established under the Textiles Committee Act, 1963, has the primary objective of ensuring quality of textiles both for internal marketing and exports. Its functions include promotion of textiles and textile exports, research in the technical and economic fields, establishing standards for textiles and textile machinery, setting up of laboratories, data collection etc. The Textiles Committee, besides its headquarters at Mumbai, has 30 Regional Offices. It has set up laboratories at 19 important centres to assist the industry and trade in testing their products. The Committee has the following functional divisions at its headquarters, in Mumbai: (1) Textiles Inspectorate Wing, (2) Textiles Laboratory Wing, (3) Market Research Wing, (4) ISO Wing, (5) Vigilance Cell, (6) Accounts Wing, and (7) Administration and Co-ordination Wing.

(iv) Commissioner of Payments
This Ministry has, under it, the Office of Commissioner of Payments with headquarters at Delhi. The Commissioner of Payments is a statutory authority appointed under Section 17(1) of the Sick Textiles Undertakings (Nationalization) Act 1974, Section 15(1) of the Swadeshi Cotton Mills Company Ltd. (Acquisition and Transfer of Undertakings) Act 1986 and also under Section 17(1) of the Textiles Undertakings (Nationalization) Act, 1995. The Commissioner of Payments disburses the amount placed at his disposal to the owners of each textile undertaking nationalized by the aforesaid three Acts.

PUBLIC GRIEVANCE REDRESSAL MACHINERY IN THE MINISTRY
As part of implementation of point 20 (responsive administration) of the Twenty Point Programme, the Department of Administrative Reforms and Public/Staff Grievances has been issuing instructions and guidelines to establish, activate and strengthen the public grievances redressal machinery (PGRM) in the ministries, departments, and other organisations of the Government of India. In pursuance of these instructions/guidelines, Ministry of Textiles has established the Public/Staff Grievances Redressal Machinery to monitor the redressal of public grievances. Ms Kiran Dhingra, Joint Secretary was Director (Public Grievances) and Shri Chander Bhan, Director as Staff Grievance Officer. Secretarial assistance is being provided by O&M section of the Ministry. Similar arrangements are being replicated in each of the attached/subordinate offices of the Ministry of Textiles. To monitor the functioning of PGRM in Ministry of Textiles as well as its attached and subordinate organisations, a Grievance Committee under the chairman ship of Ms Kiran
Dhingra, Joint Secretary and Director (Public Grievances) has been formed. Whenever necessary, the files relating to pending grievances are called for and cases are settled by the Committee in its meetings. To activate and strengthen the PGRM of the Ministry following actions have been taken:-

1) Time norms for disposal of the grievance cases have been fixed as under:-
   (i) Acknowledgement to the complainant within 7 days
   (ii) Final disposal within 2 months

The said norms have been circulated among all concerned and displayed at prominent places of the building.

2) Publicity about the PGRM has been given in the news media.

3) The Citizens’ Charter in respect of the Ministry has been formulated and placed on its Website.

4) Details about PGRM have also been placed on the Website of the Ministry i.e. texmin.nic.in.

5) A facilitation Counter has been established at gate No 3 of the building i.e. Udyog Bhawan New Delhi to make information readily available to the customers/ consumers and, if required, arrange their interaction with the concerned authorities in the Ministry to answer their queries.

6) A complaint box has been kept at the facilitation counter in which customers/ consumers can drop their complaints, if necessary.

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**List of Officers handling public/staff grievances in the Ministry of Textiles and its Attached/ Subordinate Offices.**

1. **Ministry of Textiles**
   - Ms Kiran Dhingra, Joint Secretary / Director (PG), Ministry of Textiles Udyog Bhawan, New Delhi - 110011. Tel.No.: 23014192. Fax: 23793451 Sh. Chander Bhan, Director / Staff Grievances Officer, Ministry of Textiles, Udyog Bhawan, New Delhi - 110011.Tel. No. 011-23010494.

2. **Office of the Development Commissioner(Handicrafts)**
   - Dr. Sandeep Srivastava, Addl. DC(HC)/Director (PG), O/o the DC (Handicrafts) West Block - 7, R K Puram, New Delhi- 110066 Tel.No. 011-26103206 Shri Ashok Shah Dy. Director/Public Grievance Officer, O/o DC(HC), WB - 7, R K Puram, New Delhi-110066 Tel. No. 011-26108985.

3. **Office of the Development Commissioner (Handlooms)**
   - Shri B.P. Singh, ADC (HL)/ Public Grievance Officer, Udyog Bhawan, New Delhi Tel. No. 23012402 Shri S.K. Samal, Jt. Dev.Comm. O/o DC(HL) /Staff Grievance Officer, Udyog Bhawan, New Delhi-110 011. Tel. No. 011-23011238.

4. **Office of the Textile Commissioner**

5. **Office of the Jute Commissioner**
   - Ms. A. Sinha, Dy. Director/Public Griev. Officer, O/o Jute Commissioner, CGO Complex, DF Block, Sector-I, IV Floor, MSO Building, SaltLake, Kolkata. Tel.No. 033-23376973-75.
### ORGANISATIONS/BODIES UNDER THE MINISTRY OF TEXTILES (EXCEPT ATTACHED/ SUBORDINATE OFFICES)

<table>
<thead>
<tr>
<th>PUBLIC SECTOR UNDERTAKINGS</th>
<th>TEXTILE RESEARCH ASSOCIATIONS</th>
<th>EXPORT PROMOTION COUNCILS</th>
<th>ADVISORY BODIES</th>
<th>AUTONOMOUS BODIES</th>
<th>STATUTORY BODIES</th>
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</thead>
<tbody>
<tr>
<td>c) Brushware Ltd.</td>
<td>5. Synthetic and Art Silk Mills Research Association</td>
<td>5. Indian Silk Export Promotion Council</td>
<td>5. All India Handicrafts Board</td>
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<td>7. Handicrafts and Handlooms Export Corporation of India Ltd.</td>
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<td>8. Central Cottage Industries Corporation of India Ltd.</td>
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<td>9. National Handloom Development Corporation Ltd.</td>
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